



AmTrust

Role Profile – Non-Controlled/Certification Function AmTrust International Underwriters Designated Activity Company (AIUD)

1.	Job Title	Legal Counsel
2.	Function & Business Unit	AIU
3.	Location	Dublin – 6-8 College Green
4.	Hiring Entity	AmTrust Management Services Irish Branch
5.	Insurance Distribution Directive (IDD) Continuing Professional Development (CPD) Requirements	IDD CPD - in scope (no)
6.	Board & Committee Roles	<u>Chair</u> "none" <u>Member</u> "none" <u>Non-Member Attendee</u> "none"
7.	Direct & Indirect Reporting Line	<u>Governance Reporting Line</u> N/A <u>Direct Line Manager</u> General Counsel & Company Secretary, AIU <u>Indirect (dotted) Line Manager</u> "none"
8.	Direct & Indirect Reports	<u>Direct Reports</u> General Counsel & Company Secretary, AIU <u>Indirect (dotted) Reports</u> "none"
9.	Key Stakeholders	Underwriting Operations Compliance Risk

		Finance HR
10.	Last Review Date	January 2026

Position Overview

Legal Counsel

The role is for a commercially minded and strategically focused Legal Counsel. Legal Counsel will provide legal advice and support across a broad range of areas relevant to a regulated insurance undertaking operating across multiple European and US jurisdictions. This role offers a unique opportunity to work in a dynamic, cross-border environment with exposure to complex legal and regulatory matters and the ability to influence key business decisions at senior levels.

Essential Job Functions

- Responsible for providing day-to-day legal support for AIU, acting as a trusted advisor to senior management and business leaders.
- Provide legal advice on insurance law, regulatory compliance, corporate governance, and commercial matters across the EEA, engaging with local counsel where required to ensure high-quality, jurisdiction-specific guidance.
- Draft, review, and negotiate a wide range of contracts including distribution agreements, outsourcing arrangements, reinsurance treaties, and service-level agreements with a focus on delivering commercially effective and legally robust outcomes.
- Support the business in interpreting and complying with applicable EU and local laws, including Solvency II, IDD, GDPR, and other relevant frameworks by providing clear, practical advice tailored to operational needs.
- Providing support to the General Counsel when engaging with the CBI and other National Competent Authorities for AIU, assisting with information requests and other regulatory requirements to ensure timely, accurate and transparent regulatory engagement.
- Providing support to the Company Secretary to maintain a robust governance framework across AIU and other Irish AmTrust group entities including contributing to board materials and governance best practice.
- Providing legal support for M&A work to include portfolio transfers and other cross-border transactions from initial structuring through implementation.
- Leading impact assessments and developing project plans to address legal and regulatory developments when they arise ensuring that AIU remains proactive and well-positioned for upcoming changes.
- Working closely with other members of the AmTrust International Legal, Compliance and Company Secretarial teams to promote a cohesive, collaborative, and solutions-oriented approach.

- Contribute to the development and implementation of internal policies, procedures, and training programs to enhance organisational governance and strengthen legal risk awareness across the business.

Qualifications, Experience, Competence

Qualifications & Experience

- 3–5 years' post-qualification experience in a reputable law firm and/or in-house environment.
- Experience and understanding of insurance law is mandatory with demonstrated capability advising on regulatory and commercial insurance matters.
- Experience in supporting Senior Legal Counsel/Partner and management/functional stakeholders with a track record of influencing and supporting decision-making.
- Ability to manage multiple priorities and work independently with sound judgment while maintaining a high standard of accuracy and follow-through.

Functional/Technical Competencies

- Excellent organisational skills with ability to manage multiple priorities and time management, work well under pressure to work to tight deadlines while delivering high-quality outputs.
- Strong interpersonal and collaborative skills and ability to communicate effectively at all stakeholder levels including distilling complex legal issues into clear, actionable advice.
- Flexible, resourceful and adaptable skills working in a growth environment with a proactive approach to problem-solving.
- Excellent drafting, negotiation, and communication skills with meticulous attention to detail.
- High level of integrity, discretion, and professionalism with a strong commitment to ethical business conduct.

Core AmTrust Behavioural & Professional Competencies (Employees)

Results Driven: Displays energy, determination and a sense of urgency to get the job done; understands the importance of meeting deadlines to achieve objectives; takes responsibility for organising own workload to ensure goals are met; identifies barriers or issues that might impact adversely on getting the job done and is proactive and innovative in resolving problems and finding solutions; strives for excellence.

Adaptable & Open to Change: Demonstrates a willingness to adapt and change according to circumstances; is able to comfortably handle ambiguity and changes in priorities; identifies the requirement to demonstrate flexibility for the wider benefit of the department and the business; supports change and the drive to continuously improve.

Relationship Management & Customer Focus: Builds and maintains strong internal and external customer and other relationships as relevant to role; is able to effectively understand and support customer needs while balancing business needs; takes responsibility for meeting agreed service levels and other commitments.; strives to deliver excellence and innovates to deliver solutions; ensures that all our customers are treated fairly and receive good outcomes in accordance with our regulatory requirements.

Risk Management: Is able to understand and identify common types of business risks for their functional or business area; actively supports the maintenance of an effective control environment; takes timely remedial action as may be required to prevent or minimise loss; proactively escalates risks to the appropriate party; supports continuous improvement in the management of risk.

Collaboration: Demonstrates respect and integrity in all collaboration with others; works with rather than competes with others in the business to achieve company goals; builds trust through open communication;

adapts style and messaging appropriately; seeks out and listens to the opinions of others; supports team building and an inclusive culture that values diversity.

Continuing Professional Development: Proactively keeps up to date with regulatory and professional changes; maintains the required knowledge and skills to perform in post and undertakes all required / mandatory training; ensures that annual learning and development plans and Continuing Professional Development (CPD) obligations are achieved.

AmTrust Values: Able to demonstrate and role model AmTrust's values: Excellence, Innovation, Integrity, Responsibility, Inclusion and Teamwork.